

attendance registration

Name: _____

First Name (as it should appear on your nametag) _____

Firm/Company: _____

Address: _____

Phone: _____ Fax: _____

Member AIA member # _____ AIA Affiliation (if different from NJ) _____ Non-member

Please mark your attendance selection below:

Registrations postmarked or faxed after October 26 are subject to a \$15 late fee

- Full day \$150/member \$195/non-member
- Morning program w/Lunch \$85/member \$125/non-member
- Afternoon program w/Lunch \$100/member \$150/non-member
- Interns Only-Full Day \$50/member \$50/non-member
- Design awards reception only \$50/member \$50/non-member

Please send this form to: AIANJ, 414 River View Plaza,
Trenton, NJ 08611 with check or credit card payment or
fax with credit card payment to: (609) 393-9891

For further information, contact the AIANJ office at (609) 393-5690.

_____ IMIS Entry	Office Use Only
_____ CC Processed	_____ Date
_____ \$ Amount	_____ Check #
_____	_____ Batch #

Total Fee: _____ (including late fee if applicable)

Check enclosed (payable to AIANJ Scholarship Foundation)

Visa Master Card

Card number: _____

Expiration Date: _____

Name of Cardholder: _____

Signature of Cardholder: _____

Deadline for registration: October 26, 2005 Registrations postmarked or faxed after October 26 are subject to a \$15 late fee

Walk-in registration will be accepted based on availability. Fees are not deductible as charitable contributions for federal income tax purposes, but may be deductible as a business expense. Topics, speakers and times are subject to change without notice. Cancellations of registration will warrant a full refund until October 26. Refunds will not be issued after October 26.

2005 AIANJ Design Submission Requirements

The AIA New Jersey Annual Design Awards Program brings public and professional recognition to architectural projects which exhibit design excellence. Architects are invited to submit their work for review by the distinguished Design Awards Jury.

Schedule

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|------------------|--|
| November 2, 2005 | Deadline to submit Design Awards entry form and fee. |
| November 7, 2005 | Submit project boards at The War Memorial in Trenton between 11 am and 4:30 pm |
| November 9, 2005 | Design Awards Jury convenes |
| November 9, 2005 | Exhibition of design submission boards and announcement of Design Award winners at the Awards Reception. |
| January 14, 2006 | Presentation of the Design Awards at a Dinner at The Molly Pitcher Inn, Red Bank |

Submission Requirements

1. For each project, submit one 40" by 40", 1/4" thick foam core design submission board displaying drawings, photographs, sketches and narrative to fully explain the project. Models may not be submitted.
2. On a 2" identification strip at the bottom of the design submission board provide the project name, project location, architect's firm name and owner's name. The identification strip must be covered at the time of submittal until after the jury has completed its deliberations. It will be removed for the exhibition. The material covering the information strip could be masking tape, or black 20# paper. A thicker paper stock will impede the board from sliding into the display system. The Architect's firm name must be covered while the projects are being judged. The project name may appear on the Board in photos, sketches etc.
3. Tape securely to the back of the Design Board a sealed envelope clearly marked with the project name and the Architect's Firm name, containing four 35 mm color slides of the project. If your project wins and award, these will be used at the Awards Reception. The slides must all be marked with the project and firm name.
4. All design submission boards that meet the submission requirements will be exhibited.
5. Design submission boards must be submitted between the hours of 11:00am and 4:30 pm on Monday, November 7, to the AIANJ representative at the reception desk at The War Memorial in Trenton.
6. Design submission boards must be removed immediately after the Design Awards Reception on Wednesday, November 9.

Eligibility for AIA Members ONLY. Non AIA Architects are not eligible to participate.

1. Built and un-built architectural projects completed since January 1, 2003 may be submitted.
2. Architects with offices and licenses in New Jersey may submit projects located anywhere in the world.
3. Architects with offices outside of New Jersey may only submit projects located in New Jersey.
4. Submissions are encouraged for all types and sizes of projects.

Design Awards Categories

1. Different categories will be designated for Built and Un-Built projects
2. The Design Awards Jury may make awards in two categories: Honor and Merit.
3. The Jury may make more than one award in each of the two categories.
4. The Jury may define project types within each category.

Publicity

Drawings, photographs, slides and JPEG images of each winning project will be used for unrestricted publicity on the AIANJ web site, in other approved AIANJ publications and at the discretion of AIANJ. Each winner must clear all drawings, photographs, slides and jpeg images included in the submission for future reuse and reproduction by AIANJ.

Should your project win an award, you must submit a disk to AIA NJ by Monday, November 14 containing four JPEG images of the project with a release form from each photographer or copy write owner for AIA NJ to use the JPEG photos. The release form and request for the JPEG photos will be sent to the winners. Execution and return of this release form is required as a condition for publicizing award winners' photos. No award winner photos will be publicized without the return of an executed release form.

